



## Delivery Specification Hügli Nahrungsmittel GmbH, Version June 2025

### 1. Requirements for the delivery of raw materials

Hügli Nahrungsmittel GmbH Radolfzell operates an automated high-bay warehouse and therefore depends on the delivery of palletized goods by suppliers that ensure the automated storage and retrieval of pallets.

#### a. Pallet quality

The load may only be carried on visually flawless, undamaged pallets. Damaged or unsuitable pallets include wet or dirty pallets as well as pallets with loose nails, loose wood splinters, blocks that are twisted by more than 1 cm, or missing or damaged components that can result in hygienic disadvantages of the load (due to foreign objects or other contamination) or additional handling effort in our automated high-bay warehouse.

See also Attachment I.

Delivered palletized goods must comply with the following dimensions:

Euro pallets (DIN EN 13698-1)

Width: 80 cm

Length: 120 cm

Pallet height: 14.4 cm

Max. height: 175 cm including pallet

Max. weight: 1000 kg including pallet weight

Industrial pallets (DIN EN 13698-2)

Width: 100 cm

Length: 120 cm

Pallet height: 14.4 cm

Max. height: 175 cm including pallet

Max. weight: 1000 kg including pallet weight

#### b. Plastic pallets

Plastic pallets of any kind (e.g., H1 or Chep, black pallets, CP1 pallets) are not accepted. Deviations from this must be approved in writing by the client before delivery.

#### c. Deliveries in Big Bags (intermediate components)

- Rigid Big Bag "Type B" (Big Bag must be clearly marked as a Type-B Big Bag)
- Loop dimension: 20-25 cm
- Protrusions beyond the pallet (e.g., bulges) must not exceed the dimensions specified in section 1.a
- The BB outlet/discharge spout must be able to be placed over a pipe of 298 mm diameter at the discharge station and then securely clamped (if the inner diameter is too small, the Big Bag cannot be safely emptied).
- Maximum possible height of filled Big Bags including loops (hanging from the lifting cross) >> max. 1.95 m

#### d. Palletizing

- Mixed pallets (multiple items on one pallet or one item with several best-before dates or batch numbers) are not permitted
- No overlapping, overhanging sides; goods must not protrude beyond the pallet.
- No protruding pallet labelling
- The pallet load must be protected against adverse influences (such as moisture, foreign objects, contamination) by suitable wrapping and a protective cover. Stability during transport must be ensured by appropriate load securing (e.g., using intermediate layers)
- The wrapping/protective cover may only enclose the top board of the pallet. The pallet tunnel must remain free. The stretch film may therefore extend a maximum of 5 cm over the upper edge of the load carrier
- For Big Bags, it additionally applies that protective covers must cover at least the upper half and fit tightly. Protective covers must not be longer than the Big Bag unless they are additionally wrapped in the lower Big Bag half.

See also Attachment II and III.

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## **2. Requirements for transport**

The carrier must comply with applicable hygiene and food regulations. Upon entry to the factory premises and in the loading area, Hügli's internal safety and hygiene precautions must be observed. We do not accept direct mixing with food-critical chemicals or substances that could adversely affect the Hügli delivery.

## **3. Requirements for labelling and documentation**

### **a. Package/pallet labelling**

All packages (sacks, Big Bags, cartons, etc.) must be labelled with the following data:

1. Best-before date (at the time of delivery, a remaining shelf life of 70% of the shelf life specified in the Hügli specification agreement must still be available, unless another remaining shelf life is specified)
2. Supplier (and origin if different)
3. Hügli article number (clearly separated)
4. Article description
5. Net weight
6. Information on production batch/lot
7. For organic products: Organic control number
8. For animal products: Veterinary number

### **b. Delivery note or bill of lading**

Deliveries can only be accepted with a delivery note or a similar bill of lading.

Required information on the delivery note or bill of lading:

1. Best-before date (remaining shelf life as per 3.a)
2. Supplier (and origin if different)
3. Hügli article number
4. Article description
5. Net weight
6. Gross weight
7. Information on production batch/lot
8. Hügli order number
9. For organic products: Organic control number (for direct third-country imports, additionally the fully completed organic control certificate)
10. For animal and dairy products: Veterinary/hygiene number
11. For RSPO-certified products: RSPO certification number

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### **Attachments**

I: Deficient pallets

II: Requirements for pallet wrapping

III: Palletizing

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## Anlage I : Mangelhafte Paletten

Absplitterungen am  
Deck- oder  
Bodenrandbrett



verdrehte oder  
gespaltene Klötze



ein Klotz und/oder ein  
Brett fehlt



verschmutzte Paletten  
oder Schimmelbefall



herausstehende Nägel







## Anlage II : Anforderungen Palettenwicklung

### Richtige Wicklung

Folie umschließt nur das oberste Brett. Der Paletten-Tunnel bleibt frei.



### Falsche Wicklung

Folie ist um den Klotz gewickelt!



Schutzhauben / Abdeckhauben dürfen nicht absteigen!



Paletten-Tunnel / Tunnelgang nicht frei!



keine Folienverbindung mit der Palette



abstehende Etiketten



abstehende Folie unten und an den Seiten







## Anlage III : Palettierung

### Richtig gepackte Paletten

mit korrekter Fußwicklung



### Falsch gepackte Paletten

Ware schief auf Palette



Ware darf nicht überstehen



Ware schlecht gepackt



Ware unzureichend gesichert

